



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

September 21, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
ESTABLISH CAPITAL PROJECT NO. 88947  
APPROVE ESTIMATED TOTAL PROJECT BUDGET AND  
REQUEST FOR APPROPRIATION ADJUSTMENT  
FOR THE 1525 ALCAZAR MAINTENANCE YARD  
ELECTRICAL DISTRIBUTION SYSTEM UPGRADE PROJECT  
SPECS. 7054; CAPITAL PROJECT NO. 88947  
(FIRST DISTRICT) (4 VOTES)**

**SUBJECT**

Establish and approve the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project, approve the project budget and the Request for Appropriation Adjustment, and authorize the Director of Public Works to implement the project.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project is categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish Capital Project No. 88947 and approve a project budget of \$3,204,000, for the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project, and authorize the Director of Public Works to carry out the renovation work using the Department of Public Works' Job Order Contracting program.

*"To Enrich Lives Through Effective And Caring Service"*

***Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only***

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

3. Approve the appropriation adjustment in the amount of \$3,204,000, to provide funding for the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow the Department of Public Works (Public Works) to proceed with construction of the electrical distribution system upgrade project at its 1525 Alcazar Maintenance Yard.

The Alcazar Maintenance Yard located at 1525 Alcazar Street, Los Angeles, California 90033, has served Public Works since the early 1900s. This yard is part of Public Works' Central Yard complex from which maintenance and operations activities are provided throughout the County, including traffic signal maintenance, central warehousing, materials testing, and traffic signage and striping, among others. Many of the existing facilities are antiquated and in poor condition. The electrical system serving the facility is outdated and has deteriorated making it difficult to maintain due to a lack of available parts for repair, unreliable performance, and potential safety issues. The proposed replacement of the electrical distribution system will ensure a safe and reliable power source to the facility, while increasing energy efficiency.

The proposed project includes upgrading and consolidating the existing substandard electrical distribution system to meet current industry and regulatory standards. The construction documents for this project were completed by Public Works' in-house staff. The proposed renovations will be performed through a Job Order Contract (JOC).

### **Green Building/Sustainable Design Program**

In accordance with your Board's Sustainable Design Program, the design team evaluated opportunities to include sustainable design features. However, the scope includes primarily electrical supply and conveyance equipment rather than equipment which uses electricity, so the opportunities for sustainable design features were limited.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3), by investing in public infrastructure that will extend the useful life of the facility.

### **FISCAL IMPACT/FINANCING**

There is no impact to the General Fund.

The total estimated cost of the proposed project of \$3,204,000 as shown in the Budget Summary (Attachment A) includes \$2,887,500 for a construction contract, change orders, and utility connections; \$35,000 for consultant services; and \$281,500 for County services, which includes, project management, code and contract compliance inspections, contract administration and technical support.

Your Board's approval of the attached appropriation adjustment will authorize the transfer of \$3,204,000 in funding from the Fiscal Year 2010-11 Road Fund to Capital Projects/Refurbishments Budget under Capital Project No. 88947 for the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project in the Road Fund.

The Alcazar Maintenance Yard supports operations that are funded by the Road, Proposition C Local Return and Flood Funds. Based on the projects and operations conducted at the facility, operating expenses are allocated to each fund at ratios of 78, 17 and 5 percent, respectively. Therefore, the Flood Fund and the Proposition C Local Return Fund will reimburse the Road Fund their share at 17 and 5 percent of the total project cost. Based on these allocations, the Road Fund's share is \$2,499,000; the Flood Fund's share is \$545,000; and the Proposition C, Local Return Fund's share is \$160,000. Sufficient funds are included in the Fiscal Year 2010-11 Road, Flood and Proposition C, Local Return Budgets.

### **Operating Budget Impact**

Because the project improvements are to replace and upgrade existing infrastructure, Public Works does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to your Board's Civic Art Policy, adopted December 7, 2004, and subsequently amended on November 18, 2008, the project is exempt from the Civic Art requirement because the scope of work involves underground infrastructure improvements.

In order to increase participation of qualified local residents in areas where projects are being implemented by the County via JOC, a local worker hiring program has been incorporated into the County's JOC procurement. The program's objective is intended to give work opportunities to qualified local residents where projects are being developed. Except where State or Federal laws or regulations mandate to the contrary, these provisions will apply to all eligible JOCs.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt under the CEQA in accordance with State CEQA Guidelines, Article 19, Sections 15301 (b), and 15302 (c) and (d); and the revised County of Los Angeles Environmental Document Reporting Procedures and Guidelines, Classes 1 (e) and 2 (e) and (f) adopted by your Board on November 17, 1987, because the project provides replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity and for conversion of overhead electric utility distribution system facilities to underground where the surface is restored to the condition existing prior to the undergrounding.

#### **CONTRACTING PROCESS**

All of the proposed renovations will be performed by a Board-approved JOC contractor and will be managed by Public Works. The plans and specifications for the electrical work were prepared in-house by Public Works' staff and funded directly.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current County services or projects. The yard will remain in operation during the renovation. Activities required to complete the work will be phased and scheduled to minimize impacts to the ongoing yard operations. The electrical upgrades will improve the reliability of power to the existing facility.

The Honorable Board of Supervisors  
September 21, 2010  
Page 5

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and Public Works, Project Management Division I.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:SK  
DJT:RB:zu

Attachments (2)

c: Executive Office, Board of Supervisors  
County Counsel  
Arts Commission  
Office of Affirmative Action Compliance  
Public Works

September 21, 2010

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS:  
ESTABLISH CAPITAL PROJECT NO. 88947  
APPROVE ESTIMATED TOTAL PROJECT BUDGET AND  
REQUEST FOR APPROPRIATION ADJUSTMENT  
FOR THE 1525 ALCAZAR MAINTENANCE YARD  
ELECTRICAL DISTRIBUTION SYSTEM UPGRADE PROJECT  
SPECS. 7054; CAPITAL PROJECT NO. 88947**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Issue Job Order Contract Work Order	10/22/10
Start Construction	11/08/10
Substantial Completion	02/17/12
Project Acceptance	03/23/12

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Job Order Contract	2,462,500
Change Orders	375,000
Contingency	0
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Other: Utility Connection Fee (Department of Water/Power)	50,000
Subtotal	\$2,887,500
Programming/Development	\$ 0
Plans and Specifications	\$ 0
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	30,000
Geotech/Soils Report and Soils Testing	5,000
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 35,000
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code and Contract Compliance Inspection	\$ 78,500
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	37,500
Project Management	115,000
ISD JOC	0
Project Management Support Services	12,500
Consultant Contract Recovery	0
DPW Job Order Contract Management	10,000
ISD ITS Communications	0
Project Security	0
Project Technical Support	18,500
Office of Affirmative Action	9,500
County Counsel	0
Subtotal	\$ 281,500
<b>TOTAL</b>	<b>\$3,204,000</b>

September 21, 2010

**ATTACHMENT B**

**DEPARTMENT OF PUBLIC WORKS:  
ESTABLISH CAPITAL PROJECT NO. 88947  
APPROVE ESTIMATED TOTAL PROJECT BUDGET AND  
REQUEST FOR APPROPRIATION ADJUSTMENT  
FOR THE 1525 ALCAZAR MAINTENANCE YARD  
ELECTRICAL DISTRIBUTION SYSTEM UPGRADE PROJECT  
SPECS. 7054; CAPITAL PROJECT NO. 88947**

**APPROPRIATION ADJUSTMENT**



COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PUBLIC WORKS

DEPT'S.  
NO. 690

August 19, 2010

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11

4 - VOTES

SOURCES

PW-ROAD FUND  
B03-PW-604A-47000  
CAPITAL ASSETS - INFRASTRUCTURE - \$2,499,000  
DECREASE APPROPRIATION

PW-ROAD FUND  
B03-PW-92-9846-47000  
REIMBURSEMENT OF EXPENSE - \$705,000  
INCREASE REVENUE

SOURCES TOTAL: \$ 3,204,000

USES

PW-ROAD FUND  
B03-CP-6014-65045-88947  
CAPITAL ASSETS - BUILDINGS AND IMPROVEMENTS -  
\$3,204,000  
INCREASE APPROPRIATION

USES TOTAL: \$ 3,204,000

JUSTIFICATION

This adjustment is necessary to provide sufficient appropriation in Capital Assets - Buildings and Improvements for 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade project as per attached Board Letter.

DPW BA11-05

*Leanne Hall*  
AUTHORIZED SIGNATURE Gail Farber, Director

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR --☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY *Karen Shikama*

B.A. NO. 017

Aug 26 20 10

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY *Shawn McQuinn*

August 26 20 10

## EXECUTIVE OFFICE – BOARD OF SUPERVISOR

### AGENDA ENTRY

DATE OF MEETING:	September 21, 2010
DEPARTMENT NAME:	Public Works
BOARD LETTERHEAD	Chief Executive Office
SUPERVISORIAL DISTRICT AFFECTED	1st DISTRICT
VOTES REQUIRED	4 VOTES
CHIEF INFORMATION OFFICER'S RECOMMENDATION	APPROVE ( ) APPROVE WITH MODIFICATION ( ) DISAPPROVE ( ) or NONE (x)

**\*\*\* ENTRY MUST BE IN MICROSOFT WORD \*\*\***

---

Instructions: To comply with the Brown Act requirement the reader should fully understand what the department is asking the Board to approve. The recommendation must describe what the action is for; with whom the action is being taken; fiscal impact, including money amounts, funding sources, and effective dates. Also, include an instruction for the Chair(man) or Director to sign when such signature is required on a document.

Recommendation:

Find that the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project is categorically exempt from the California Environmental Quality Act (CEQA), establish Capital Project No. 88947 and approve a project budget and appropriation adjustment of \$3,204,000, for the 1525 Alcazar Maintenance Yard Electrical Distribution System Upgrade Project, which is funded by \$2,499,000 in Road Funds; \$545,000 in Flood Control District Funds; and \$160,000 in Proposition C, Local Return funds. Authorize the Director of Public Works to carry out the renovation work using the Department of Public Works' Job Order Contracting (JOC) program.